

INTERNSHIP

Planning and GIS Departments

JOB DESCRIPTION:

Position Summary

The position is under the general supervision of the Senior Planner and the Director of the GIS and Mapping Department. This includes projects that involve scanning old tax maps, taking points out in the county for culverts, drains, fire hydrants and bridges. The position will also assist the Planning department with storm water, violation and subdivision inspections as other duties as assigned. There is the potential for a GIS project, depending on skill level.

JOB REQUIREMENTS:

- Must have a valid Driver License and clear driving record.
- Must be available to work Monday through Friday with some flexibility, hours to be determined.
- Must be out in the field in all types of weather conditions.

KNOWLEDGE AND SKILLS:

- Basic English skills.
- Excellent oral and written communication skills.
- Typing and computer skills to include word processing programs, data bases, GIS.
- Ability to read plans
- Ability to work independently or in a team environment.

EDUCATION AND/OR EXPERIENCE:

- GIS and database development and maintenance
- Plan review and field experience
- Prior office experience
- Working on degree in GIS, Geography, Planning or Public Administration

MORE INFORMATION:

- The position pays \$1,000 per semester.
- Deadline for applications is February 11, 2011.
- Application material can be obtained at www.lamarcounty.com. Please submit completed application and a resume' to Michael Hershman, AICP, Lamar County Planning Department, PO Box 1240, Purvis, MS 39475

CONTACT INFORMATION:

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